

Field Trip Student Permission Form

Date of Trip:	Destination:	
Teacher:	Grade:	Transportation by:
Purpose of Trip:		
Departure Time:	Place:	
Return Time:	Place:	
Total Cost of Trip:	Cost of Trip Includes:	

Please complete, sign and return lower portion of this form. Keep the top of this form for your information. Make checks payable to SHS.

STUDENT NAME: (print clearly)	GRADE:	HRM:
DESTINATION:	DATE OF TRIP:	

EMERGENCY: *In case of illness, accident, or need for medical care, parent authorization is required to allow the sponsor to perform or arrange for medical assistance or hospitalization.*

CONTACT INFORMATION:

Parent or Guardian's Name: (print clearly)		
Parent or Guardian's Address:		
Phone Access During Trip: (Home)	(Work)	(Cell)
Alternative Contact:		

INSURANCE INFORMATION: **If you have medical insurance please provide information below.*

Insurance Co:	I.D. Number:	Group Number:
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MEDICAL INFORMATION:

Permission to have: (please circle)	Tylenol: Yes or No	Ibuprofen: Yes or No	Antacids: Yes or No
Know Allergies & Reactions:			
Daily Required Medication:			

***Note:** Medication must be sent in prescription container clearly labeled with:
1) student's name 2) name of medication 3) the dosage 4) the time to be taken

Other Medical Information:	
Name of Family Physician:	Phone:

PARENT / GUARDIAN PERMISSION AND AUTHORIZATION:

I give permission for my son/daughter to attend this field trip. As guardian, I authorize a Springfield School District employee, who has been designated by the school principal, to administer the medication listed above, either orally or by injection, to my child while in school or on the trip, I hereby waive, release, discharge and /or hold harmless the said employee and school district from any and all liability for any reaction, injury, harm, and /or damage which may be caused to my child by reason of administering the medication pursuant to my authorization herein, including but not limited to negligent acts or omissions.

Signature of Parent / Guardian:	Date:
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Complete top portion then copy and issue form to students.

Field Trip Form # 2